

AUTO INVOICE & SHIPMENT GENERATOR

USER GUIDE

Version 1.0.0

Auto Invoice & Shipment v1.0.0

https://www.sparshtechnologies.com



We, at Sparsh have developed the Auto Invoice & Shipment Generator Extension for Magento 2, Generates order invoicing and shipment automatically after order placed successfully which makes order processing easier and faster.

KEY FEATURES:

- Enable/Disable from the back-end.
- Compatible with multiple payment methods.
- ◆ Automatically generate Invoice and Shipment after order placed successfully.
- ✤ Easily configured from admin panel.

1. HOW TO CONFIGURE AUTO INVOICE & SHIPMENT GENERATE EXTENSION FROM ADMIN

Go to [Magento 2 Admin] > Login > Stores > Settings > Configuration > Sparsh Extensions > Auto Invoice & Shipment >Under Configuration Options, set Auto Invoice & Shipment to Enable.

- > Auto Invoice & Shipment: Enable or disable the extension.
- Payment Methods: Here all payment method is listed which is enabled in you Magento 2 store. You can select payment methods in which you want to enable auto invoice and shipment.
- Automatic Invoice Generation: Option to Enable/Disable automatic Invoice generation.
- Automatic Shipment Generation: Option to Enable/Disable automatic Shipment generation.



GENERAL V	Configuration	\odot
CATALOG V	Enable or Disable Extension from here Use system value	
SECURITY ~	Payment Methods (store view) No Payment Information Required	
CUSTOMERS V	Check / Money order	
SALES ~	Select payment methods to enable extension for	
SPARSH EXTENTIONS		
FAQ		
Login As Customer	Enable auto invoice and shipment generation from here	
Auto Invoice and shipment	Automatic Involce Ceneration Enable Use system value	
Auto Customer Group Switching	Automatic Shipment Generation Enable Use system value	

2. AUTO INVOICE & SHIPMENT GENERATOR

Once Extension is enable it will generate Invoice and Shipment automatically based on configuration which you configured from admin panel.

> To check Auto Generated Invoice of Order

Go to [Magento 2 Admin] > Login > Sales > Order > Click on View action > On left Panel Select Invoices.

		Here you can che	ck generated Invo	Dice ← Back	Send Email	Credit Memo	e Reorder
ORDER VIEW	Search by keyword	Q]	T Filters	O Default View ▼	Columns	▼ 📩 Export ▼
Information	Actions •	1 records found			20 v per page	<	1 of 1 >
Invoices	Invoice ↓ Invo	vice Date	Order # Order D	ate	Bill-to Name	Status A	Amount Action
Credit Memos	00000003 Dec	29, 2022 3:38:52 AM	000000031 Dec 29, 2	2022 3:37:35 AM	sparsh techmologies	Paid \$	50.00 View

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> To check Auto Generated Shipment of Order

Go to [Magento 2 Admin] > Login > Sales > Order > Click on View action > On left Panel Select Shipments.

	[Here you can check g	jenerated sh	ipments ← Back	Send Email 0	Credit Memo F	Reorder
ORDER VIEW	Search by keyword	Q		T Filters	● Default View ▼	🔅 Columns 👻 🛔	🔩 Export 🗸
Information	Actions 👻	1 records found			20 🔻 per page	< 1	of 1 >
Invoices	Shipment 4	Ship Date	Order #	Order Date	Ship-to Name	Total Quantity	Action
Credit Memos	00000003	Dec 29, 2022 3:39:08 AM	00000031	Dec 29, 2022 3:37:35 AM	sparsh techmologies	1.0000	View
Shipments							