



AUTO INVOICE & SHIPMENT GENERATOR

USER GUIDE

Version 1.0.0

We, at Sparsh have developed the Auto Invoice & Shipment Generator Extension for Magento 2, Generates order invoicing and shipment automatically after order placed successfully which makes order processing easier and faster.

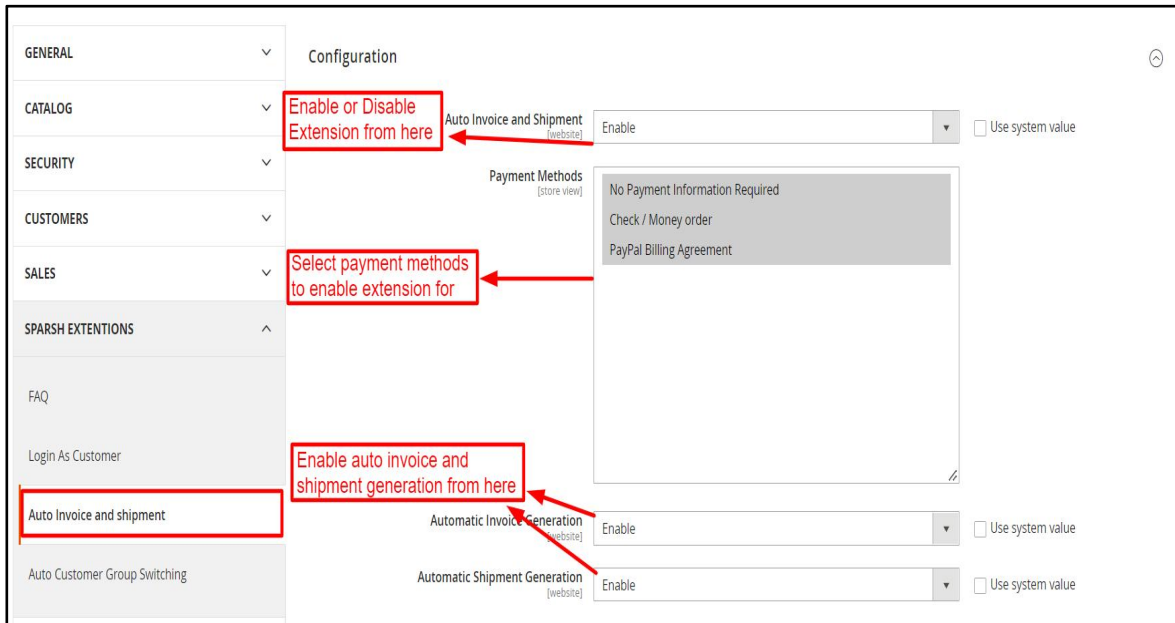
KEY FEATURES:

- ❖ Enable/Disable from the back-end.
- ❖ Compatible with multiple payment methods.
- ❖ Automatically generate Invoice and Shipment after order placed successfully.
- ❖ Easily configured from admin panel.

1. HOW TO CONFIGURE AUTO INVOICE & SHIPMENT GENERATE EXTENSION FROM ADMIN

Go to [Magento 2 Admin] > Login > Stores > Settings > Configuration > Sparsh Extensions > Auto Invoice & Shipment > Under Configuration Options, set Auto Invoice & Shipment to Enable.

- **Auto Invoice & Shipment:** Enable or disable the extension.
- **Payment Methods:** Here all payment method is listed which is enabled in you Magento 2 store. You can select payment methods in which you want to enable auto invoice and shipment.
- **Automatic Invoice Generation:** Option to Enable/Disable automatic Invoice generation.
- **Automatic Shipment Generation:** Option to Enable/Disable automatic Shipment generation.

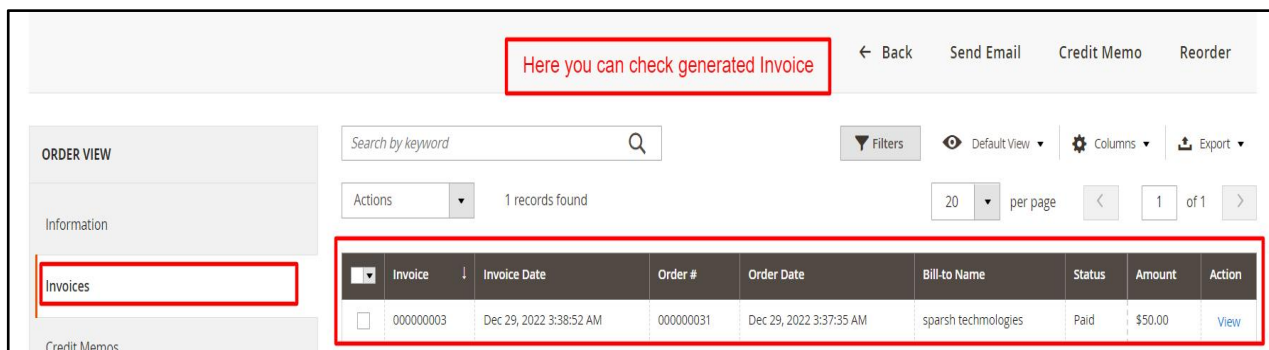


2. AUTO INVOICE & SHIPMENT GENERATOR

Once Extension is enable it will generate Invoice and Shipment automatically based on configuration which you configured from admin panel.

➤ To check Auto Generated Invoice of Order

Go to [Magento 2 Admin] > Login > Sales > Order > Click on View action > On left Panel Select Invoices.

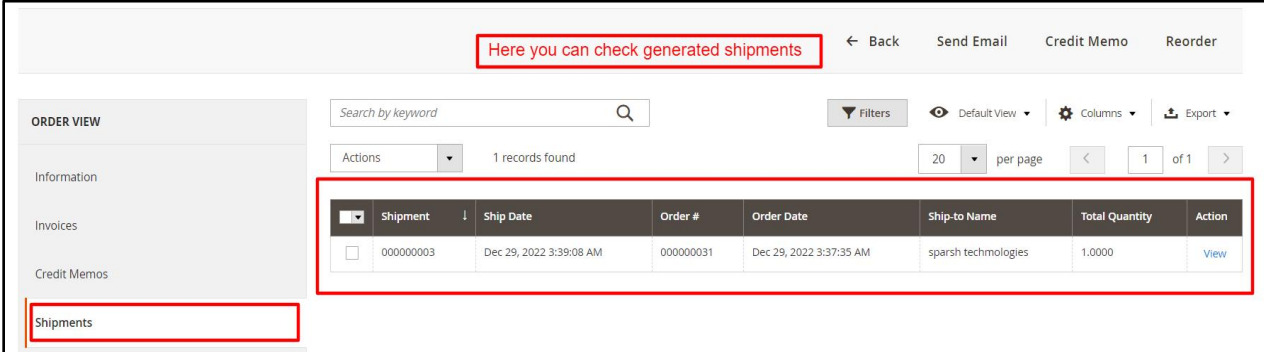


Here you can check generated Invoice

Invoice	Invoice Date	Order #	Order Date	Bill-to Name	Status	Amount	Action
000000003	Dec 29, 2022 3:38:52 AM	000000031	Dec 29, 2022 3:37:35 AM	sparsh technologies	Paid	\$50.00	View

➤ **To check Auto Generated Shipment of Order**

Go to [Magento 2 Admin] > Login > Sales > Order > Click on View action > On left Panel Select Shipments.



The screenshot shows the Magento 2 Admin interface for an order view. A red box highlights the text "Here you can check generated shipments" at the top. Another red box highlights the "Shipments" link in the left sidebar. A third red box highlights a table with one shipment record.

Shipment	Ship Date	Order #	Order Date	Ship-to Name	Total Quantity	Action	
<input type="checkbox"/>	000000003	Dec 29, 2022 3:39:08 AM	000000031	Dec 29, 2022 3:37:35 AM	sparsh technologies	1.0000	View